

Request for City of Lakes AmeriCorps Services

Program Year 2017-2018

WHO WE SERVE

City of Lakes (CoL) AmeriCorps provides dedicated and rigorous English Language Development (ELD) support to Long-Term English language learners (LTELs) both during the school day and during out-of-school time programming. Making up the majority of middle school English language learners in Minneapolis Public Schools, many LTELs have been in the district or U.S. schools for most of their lives. Although many of our students were born in the United States, they still carry the English learner designation and have plateaued at an intermediate level of English proficiency.

*The key characteristics of a **Long-Term English Learner** include:*

- Designation as an English language learner for five or more years
- Reading and writing below grade level
- Habits of non-engagement
- Oral fluency in social English
- Usually insufficient literacy in primary language
- More likely to drop out of high school
- Struggling academically in courses

PROGRAM OVERVIEW

ELD-Focused Classroom Model

CoL Academic Coaches (full-time members) support Academic English Language Development in middle school LTELs through a focused classroom model. Led by a licensed teacher, the English Language Development (ELD) Focus classroom is a dynamic and interactive environment where students have multiple opportunities each day to engage in academic language production in an intentional and supportive community. The classroom is characterized by high levels of teacher-led and member-supported academic English discourse, participation, and activity, utilizing the English 3D Curriculum as a guide. Each member additionally supports at least 10 LTELs by building positive academic mentoring relationships and content class support throughout the school day to facilitate the transfer of skills across settings.

Culturally Responsive Youth Development Programming

CoL Youth Workers (part-time members) provide out-of-school-time enrichment opportunities for all youth. These members also give particular attention to increasing student and family engagement and mobilizing community partners to build capacity. Youth Workers serve to build intentional connections between and among the diverse communities that make up Minneapolis Public Schools so that all families and students feel welcomed and have a sense of belonging.



The Academic Coach

Our coaches come from all walks of life and have diverse experiences, although many are recent college graduates. Coaches attend a two week Summer Institute that includes an orientation to working in MPS and training in the E3D curriculum, best practices in education, youth development and more specifically the needs and requirements of working with LTELs. Coaches receive ongoing professional development throughout their service year via a variety of venues: weekly workshops, monthly Corps Day reflection sessions, Community Education classes, eCompass classes, as well as community-based trainings. Coaches are also encouraged to take advantage of any site-based PD offerings relevant to their work with students. Site Support Teams (Lead ESL teacher, content teachers and administrators) work together to provide site-specific orientation and trainings to ensure that Coaches are meeting site expectations and are participating fully as a member of the school community.

Academic Coach Role

- Serve during the school day at a MPS school to provide a caseload of 10 middle school Long-Term English Learners with intensive academic coaching focused on English Language Development.
- In collaboration with a cooperating teacher, provide direct instruction using the *English 3D* curriculum within a focused English Language Development class.
- Provide daily in-class academic coaching to increase caseload students' ability to access grade-level content (science, social studies, English language arts and math).
- Build positive relationships with students through intentional interactions and youth development best practices.
- Collaborate with ESL and content teachers to identify individual student learning needs and provide appropriate supports or accommodations.
- Attend regular ESL and grade-specific team meetings and school staff meetings to stay informed about interdisciplinary teaching opportunities/initiatives and upcoming school events.
- Maintain ongoing communication with cooperating teacher(s) to assess caseload students' academic progress.
- Communicate a minimum of two times per month with caseload students' families to inform them of their child's progress and reinforce the home-school connection.
- Plan and facilitate quarterly family events to provide families with resources to support their student's academic success and social-emotional development.

The School Day Lead (Jean Fawver)

The School Day Lead acts as a spokesperson, liaison, coach, and advocate for the CoL AmeriCorps Program. The School Day Lead serves as the conduit between the site, the program and district-level administrators. School Day Lead works with district administrators, site administrators, on-site supervisors, core content-area teachers, and cooperating teachers, as well as students and families, to communicate the philosophy, goals, and curriculum of the CoL Program, and problem-solve its implementation as needed. The School Day Lead is responsible for the implementation and maintenance of CoL School Day Services and Academic Coach training and support. All school day or coach-related questions or concerns should be directed to Jean.Fawver@mpls.k12.mn.us



The Youth Worker

CoL Youth Workers serve as youth development leaders during out-of-school time programs providing high-interest, hands-on, social emotional learning activities for middle school youth. They also provide outreach to the community and mobilize volunteers to help build the capacity of Community Education programs to meet the unique needs of our school communities. Youth Workers attend a week-long fall institute where they receive training in youth development best practices, Youth Program Quality Matters and student engagement strategies. Ongoing professional development is provided throughout the service year via a variety of venues: bi-weekly workshops, monthly Corps Day reflection sessions, Community Education classes, eCompass classes, as well as community-based trainings. Youth workers are also encouraged to take advantage of any site-based PD offerings relevant to their work with students. The Site Support Team (Community Education Coordinator and/or Beacons Coordinator) provides site-specific orientation and training for youth workers to ensure they are meeting expectations and are participating fully as a member of the school community.

Youth Worker Role

- Serve at a MPS middle school or k-8 school site Monday through Thursday between the hours of 1:00 and 6:00 pm. After school programs tend to run 2-3 hours per day and start and end times vary by school site (typically 2:00 – 4:30 or 3:45 – 5:45).
- Lead or co-lead 3-4 after school enrichment classes per week based on student interest and site needs. These activities can include, but are not limited to, athletics, service learning, arts, science, cooking, and leadership development.
- Establish class expectations and procedures that maintain Community Education standards and include student input.
- Build positive relationships with students through intentional interactions and youth development best practices.
- Facilitate daily enrichment activities and classes for Community Education summer programming.
- Schedule and attend monthly cluster meetings with site supervisors and the 2-5 fellow AmeriCorps members serving at a given school site to discuss upcoming school events and collaborate on shared tasks and service activities.

The After School Lead (Hanna Miller)

The After School Lead acts as a spokesperson, liaison, coach, and advocate for the CoL AmeriCorps Program. The After School Lead serves as the conduit between your After School Coordinator, the CoL program and Community Education. The supervisor is responsible for the implementation and maintenance of CoL After School Services and youth worker training and support. All after school or youth worker-related questions or concerns should be directed to Johanna.Miller@mpls.k12.mn.us

STEP ONE ARE WE RIGHT FOR EACH OTHER?

Please answer each question below to determine which services are the best fit for your site.

School Day Service

1. Does your site need additional Academic English Language Development support?
 yes
 no

2. Do you have at least 30 middle school Long-Term English Learners attending your school?
 yes
 no
 unsure (CoL can help sites obtain this information)

3. Do content teachers at your site welcome push-in support in their classrooms?
 yes
 no

4. Can you identify and support ESL teachers interested in leading an ELD-focused class?
 yes
 no

5. Can you commit to using the English 3D curriculum in ELD-focused classes?
 yes
 no

6. Are you able to meet the site fee requirement (\$4,000/year)?
 yes
 no

After School Service

7. Do you have a need for part-time youth development workers during out-of-school time?
 yes
 no

8. Could your program benefit from increased community and family outreach efforts?
 yes
 no

9. Do you need help engaging English Learners in your after school program?
 yes
 no

10. Are you able to provide training, support and supervision for emerging youth workers?
 yes
 no

11. Are you able to meet the site fee requirement (\$2,000/year)?
 yes
 no

STEP TWO CHOOSE YOUR SERVICES

Please select one of the following options to submit your request for City of Lakes AmeriCorps Services

| <input type="checkbox"/> OPTION A School Day Services | <input type="checkbox"/> OPTION B After School Services | <input type="checkbox"/> OPTION C Full Program |
|---|---|--|
| <p>Full-time Academic Coaches support Long-Term English Learners in an Academic English Language Development class led by a licensed teacher.</p> <ul style="list-style-type: none"> > CoL provides the research-based, high-interest E3D curriculum specifically designed for LTELs in the middle grades > CoL provides 2 - 4 fulltime AmeriCorps Academic Coaches > Each coach provides ELD support to 10 or more middle school LTELs > CoL provides E3D training for cooperating teachers > Members regularly communicate with families and plan and lead quarterly family events > CoL Program Staff provide ongoing coaching and training for members > An on-site ESL teacher provides daily supervision and support for members | <p>Part-time Youth Workers provide out-of-school-time social emotional learning and enrichment opportunities for youth, primarily in the middle grades.</p> <ul style="list-style-type: none"> > CoL provides 2-3 PT Youth Workers > Members implement targeted local community outreach and volunteer mobilization strategies to increase program capacity > CoL Program Staff provide coaching, training and support > After School Coordinator provides daily supervision and support for members | <p>Both school day and after school services provided by full-time Academic Coaches and part-time Youth Workers (5-6 total members)</p> |
| <p>Fee = \$4,000</p> | <p>Fee = \$2,000</p> | <p>Fee = \$6,000</p> |

STEP THREE SCHEDULE SITE PLANNING MEETING

In order to secure services sites must complete a CoL AmeriCorps Site Plan by March 31, 2017. To schedule a site planning meeting please contact the appropriate CoL staff member below.

Option A or C: Contact Jean.Fawver@mpls.k12.mn.us
 Phone: 668-3981

Option B: Contact Johanna.Miller@mpls.k12.mn.us
 Phone: 668-3943